

# CCARC Groups.io Guidelines

## MEMBERSHIP

This group is set to "require approval for new membership" and "new members posts are moderated". This is because groups are increasingly getting spammed, usually by people who sign up a spurious account, send obnoxious email, and then depart.

## SUITABLE SUBJECT MATTER:

This list is about Clallam County Amateur Radio Club and anything Amateur Radio. We do not allow discussions of politics or religion in any context. Of particular value and interest are upcoming events, new projects, antennas, radio evaluations, contesting, etc.

## RECEIVING E-MAIL:

You may choose to receive group e-mails individually, in a collected digest, or read them on the web at our URL only. You may make this choice by going to the bottom of any W7FEL [groups.io](https://groups.io) message and clicking YOUR SUBSCRIPTION. You will be taken to a web page where you may select the type of mail delivery. Select the option you'd like, and then click the blue SAVE button at the bottom of the page. You can change your type of mail delivery as often as you care to.

(Note: On this same page you may create a signature for all of your W7FEL [groups.io](https://groups.io) messages.)

## RESPONDING & PIGGYBACKING

In most cases, the entire message you're responding to will be included with your response. This causes a great deal of extra time for people downloading and in reading. For everyone's sake we would ask you not include the whole previous message which is referred to as **piggybacking**.

We do permit the inclusion of a line or two of a previous message to give context for your reply but only if needed. In the vast majority of cases the existing SUBJECT LINE suffices. **Therefore we ask that you delete all of the previous message unless there is a line or two that may really be needed for clarity.**

Members that continue to Piggyback in lieu of trimming a reply may be switched to Moderated.

## ONE-LINE ANSWERS:

Again, to cut down on mail for the members to open, read and delete we discourage the use of one-line answers such as, "Yes, I agree," "Thanks for the info," etc. If you do want to send this type of response, please address it to the person you're responding to and not to the entire list. The exception for one-line

responses are those which directly answer another member's previous question. [ Example: Q - Where can I buy so and so? / A - They have it at such & such store. ]

## **ONE ON ONE CONVERSATIONS**

One on one conversations, while permitted, should be taken “off line” after the 2nd go around. In other words, after making contact on [groups.io](http://groups.io) and a private conversation results, please use private email for the continuing one on one conversations so as not to burden others with extra emails to go through.

## **FLAMING:**

Flaming, which means a personal attack on another member, is strictly forbidden. We do not tolerate personal attacks on the list, period.

## **MUTE THIS TOPIC**

Should you not want to follow a particular topic you may mute all further messages on that topic by clicking the “Mute This Topic” located in at the bottom of the subject email.

## **IF YOU ONLY WANT TO RECEIVE THE CCARCQTC NEWSLETTER**

Should you NOT want **any** email from the group but wish to only to receive the CCARCQTC newsletter; please let one of the moderators know and you will be set up for “Special Notices” only.

## **MESSAGES, FILES AND PHOTOS**

Please sign messages with your name and call sign as it makes the group friendlier and much easier to follow messages. Nicknames or Handles are fine, just try to stay consistent.

Please upload any relevant files to the Files Section.

Any pictures that you wish to share should be uploaded to the Photos Section. Large photos will be resized to a maximum size of 488x488 pixels.

There is a 1 G limit for Photos and Files storage. As a result, old Photos and Files may be removed from the archive to keep within these limits.

## **CLASSIFIED ADS**

Classified Ads such as “For Sale” or “Wanted To Buy” are permitted, but should have the hashtag “#Classifieds” as the first or last word in the subject line. **Negotiating must be done via private email or click “reply to sender” located in the bottom few lines of the email message. So, please add this suggested line to your ad:**

For questions or replies please use “Reply to Sender” at the bottom of this email. Do not reply to the group.

(Note: Hashtags are for easy searching of messages for a specific subject.)

## **EMAIL FOR THE QTC EDITORS**

A QTC subgroup for the QTC editors has been established under the name of QTC. Only the QTC editors will be members of this subgroup. Email for the editors should be addressed to [QTC@CCARCWA.groups.io](mailto:QTC@CCARCWA.groups.io). Emails to the editors might include news articles, For Sale or Wanted Items, dates for activities, club and board minutes, committee reports, etc.

## **EMAIL FOR THE REPEATER TRUSTEE, CONTROL OPERATORS AND TECH TEAM**

A Trustee, Control Operator, and Tech Team subgroup has been established under the name TECH. Only members associated with these groups will be members of the subgroup. Should you have any input for this group that relates to the operation, misuse, or anything you may deem as inappropriate for the club repeater please send an email to [TECH@CCARCWA.groups.io](mailto:TECH@CCARCWA.groups.io) with a description of the issue, the time, and person involved if known.

## **EMAIL FOR THE BOARD**

A Board subgroup for the CCARC board members has been established under the name Board. Only Board members will be members of this subgroup. Email for the Board should be addressed to [Board@CCARCWA.groups.io](mailto:Board@CCARCWA.groups.io).

## **FINAL GUIDELINE:**

It is impossible to predict any and all situations that may arise. Moderators reserve the right to respond to posts and situations not falling under any guideline above in a manner that is deemed best for the group as a whole.